

## Resources Fees & Charges Proposals – 2017-18

### 1. Introduction

1.1 The starting point for the base budget for the 2017-18 budget build is that fees and charges would be increased in order to maximise income accepting that:

- Fees and charges can have a direct impact on usage and take up;
- In some circumstances the Council is providing services in direct competition to the private sector. Where this is the case, price is likely to have a direct link with demand and it is important that the Council does not price itself out of the market. In some areas benchmarking has taken place to ensure West Berkshire can compete with other authorities.
- Raising fees and charges can in some instances work against the Council's social inclusion agenda by effectively discriminating against those who are less able to pay;
- For some services there is a clear expectation that fees and charges will reflect the costs incurred in providing the service; the Council may be subject to legal challenge if increases in fees and charges cannot be justified.

1.2 Within the Resources Directorate the main services and functions to which fees and charges apply are detailed in the specific proposals section below.

### 2. Specific Proposals

#### 2.1 Registration Services

Registration fees are largely controlled by statute. Regular benchmarking exercises are undertaken in order to ensure our charges are commensurate with the other Berkshire authorities.

#### 2.2 Electoral Services

These charges are statutory, set by Government and the Council has no discretion to vary.

#### 2.3 Land Charges

There has been increasing private sector competition in the area of Land Charges in recent years. The fee structure complies with new legislation which requires the Council to only recover cost incurred in service delivery.

#### 2.4 Legal Fees

It is proposed not to increase Legal Fees in 2017-18.

Description	Current Fee 2016/17	Proposed Fee 2017/18	Notes
<b>Registration</b>			
Decommissioned room fees:			
Mon-Thu	£120	£160	
Fri	£150	£160	
Sat am	£170	£230	
Sat pm	£230	£230	
Ceremonies at approved premises (Mon-Thu)	£350	£380	
Ceremonies at approved premises (Fri)	£370	£380	
Ceremonies at approved premises (Sat)	£400	£410	
Ceremonies at approved premises (Sun and Bank Holidays)	£460	£470	
Approved Premises Licence (more than one room)	£1950	£2000	
Approved Premises (one room)	£1770	£1775	
Celebratory Services –Baby Naming/Affirmation of vows - Shaw House			These fees are subject to VAT
Mon to Fri	£185	£200	
Sat	£215	£230	
Celebratory Services – Baby Naming/Affirmation of vows-at Approved Premises			These fees are subject to 20% VAT
Mon to Fri	£215	£230	
Sat	£245	£320	
Sun	£305	£305	
Private Citizenship ceremony			
Mon to Sat	£100	£100	

<b>Description</b>	<b>Current Fee 2016/17</b>	<b>Proposed Fee 2017/18</b>	<b>Notes</b>
<b>Nationality Checking</b>			
Single application	£60	£70	
Minor	£30	£45	As above
<b>Elections</b>			
All fees are statutory			
<b>Local Land Charges</b>			
LLC1	£62	£65	
Con29 PT1	£38	£45	Subject to 20% VAT
Con29 PT11	£20	£22	Subject to 20% VAT
Additional Questions	£38	£40	
Con29 additional parcel	£25	£35	Subject to 20% VAT
LLC1 additional parcel	£45	£48	
<b>Legal</b>			
<b>Hourly charging costs:</b>			
<b>Managers</b>	£130	£135	
<b>Team Leader</b>	£125	£128	
<b>Solicitor</b>	£120	£123	
<b>Legal Executive / Senior Legal Assistant</b>	£110	£113	
<b>Trainee Solicitors</b>	£95	£97	
This covers salary, employers' costs and other support charges – rent, office space, photocopying, postage, etc.			
Landowners Statements	£1,000	£1,000	
Registration of new town or Village Green by Landowner by Owner	No Fee	No Fee	
Correction for the purpose of section 19(2)(a) of a mistake made by the Registration Authority	No Fee	No Fee	

Description	Current Fee 2016/17	Proposed Fee 2017/18	Notes
Correction for a purpose described in section 19(2)(b) (c) or (e)	£200	£200	
Correction for a purpose described in section 19(2)(d) – payable per register unit	£30	£30	
Non-registration of common Land or Town or Village Green	No Fee	No Fee	
Waste Land of a Manor not Registered as Common Land	No Fee	No Fee	
Town or Village Green wrongly registered as Common Land	No Fee	No Fee	
Deregistration of certain land registered as common land or as a Town or Village Green	£1.00	£1.00	

## Social Care Training

- 2.5 The Government provides funding for care sector training and we use this funding to deliver a comprehensive joint training programme for staff and people working in the private and voluntary care sector. Anyone can access the training. The grant funding enables charges to local and accredited social care providers to be subsidised, hence the lower rate fee. Charging is essential to make the funding go further and ensure people book on courses and turn up. We have applied an increase to our charges to recognise increasing costs.

The Department of Health requires Councils to work closely with its partners on joint training and to facilitate improved standards of care through training initiatives; therefore some joint training will have the same charges as the partners involved and will sit outside this charging policy

	2016 Full Day	2017 Full Day	2016 Half Day	2016 Half Day
Adult & Children's Social Care Staff at WBC	Funded	Funded	Funded	Funded
Private, Voluntary & Independent social care providers, partners & accredited organisation & Direct Payments service users	£45	£45	£28	£28
Others	£80	£80	£45	£45
Social Care Trainer Hire to				

Private, Voluntary & Independent social care providers, partners & accredited organisation	£140	£150	No half day rate	No half day rate
Social Care Trainer Hire to anyone else	£375	£388	No half day rate	No half day rate